

	<p>3. Workload for administrative and other activities shall be calculated by the individual lecturer according to the senate approved criteria and shall be validated by the Dean. The dean may request certification by the respective authority who assigned the work to the member or other proof for claims.</p> <p>4. A softcopy of a spreadsheet template shall be made available to the faculty to ensure easy computation.</p>	
2.1.8	Responsibility for implementing this policy lies with the Dean of the faculty, Heads of Departments, and individual lecturers.	Responsibility

2.2 Policy of Awarding Gold Medals

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2.2.1	This policy shall be named " Policy of Awarding Gold Medals " at the Faculty of Social Sciences and Humanities of Rajarata University of Sri Lanka and it shall be abbreviated as the GM Policy/FSSH/RUSL.	
2.2.2	The Award of Gold medal is a distinction for the outstanding performance	
		Name of the policy
		Introduction

	<p>of a student. A student with a gold medal who followed a degree in Humanities and Social Sciences will be given more preference in placements of top brand companies. It gives more credit to his/her resume and it will also become a memorable moment for a student and his/her parents throughout life. He/she will be a proud child of his/her parents which will give him/her more encouragement.</p> <p>The Gold Medal Award is conferred for a student whose academic performance during the year demonstrates remarkable consistency at the highest level of achievement. The intention of the award is to reward those who have shown exemplary achievements and leadership in the classroom; to motivate them and others, and to genuinely celebrate learning in all aspects to its fullest.</p>	
2.2.3	<p>It is considered as the general policy of the faculty to select the most outstanding graduates who have excelled in different academic disciplines. The selection policy is based on the following principles.</p> <ol style="list-style-type: none"> a. The award can be conferred on the basis of the academic, research and other performance of the candidates' based on the selection criteria stipulated in section 15.8. b. Consideration for awarding such awards for candidates may completely base on those who have meet the eligibility criteria for such awards. c. Gold medals for study programme, i.e., BA General and B.A (Honors) Degree Programme will be considered for deciding the gold medal awarding. d. Any form of canvassing will be considered as a disqualification to award such awards. e. Evaluation of the candidates those who have selected for the awards will be based on three principles; ethical, equity and equality and transparent. 	Principles of the policy

2.2.4	<p>Policy statement is relied on the two aspects; endowment for Gold medals and prizes and award of Medals and Prizes.</p> <p>15.4.1 Endowment for Gold medals and Prizes</p> <p>The Faculty may accept endowments from external parties as prescribed in the relevant bylaw, whereas the medals and prizes are named after an eminent scholar who has excelled in the relevant academic field. The Faculty may propose such medals and prizes to be awarded annually at the General Convocation to the Faculty Board and decisions may rely on the selection criteria subject to the approval of the Senate.</p> <p>15.4.2. Award of Medals and Prizes</p> <p>The Faculty expects to select and honor the best performing students for their academic excellence at the time of their graduation by awarding them medals and prizes appropriately based on the approved criterias subject to the approval of the Faculty Board, Senate and the Council.</p> <p>Upon completion of respective degree programmes, the Faculty may select the best performers to award gold medals or cash prizes in accordance with such approved criteria. Once approved by the Faculty Board, Senate and Council, the list of selected awardees is qualified for being honored at the subsequent General Convocation.</p>	Policy statement
2.2.5	<p>The main objectives of the policy shall be:</p> <ol style="list-style-type: none"> 01. to align with the University policy on “Policy on Instituting and Awarding Gold Medals and Prizes at the General Convocation”. 02. to ensure the ethical aspect in each and every process of the awarding Gold Medals and Cash Prizes. 03. To maintain the consistency and sustainability of the process. 	Objectives of the policy

2.2.6	<p>The key objectives of awarding a Gold Medal shall be:</p> <p>01. To encourage students who have recorded the best performance in relevant course.</p> <p>02. To appreciate students who have recorded the best performance in relevant course.</p> <p>03. To enhance postgraduate opportunities for the graduates within the country and beyond.</p> <p>04. To improve the employability of graduates within the country and beyond.</p> <p>05. To honor the persons gold medal is named after who have excelled in the relevant academic field.</p>	Objectives of awarding Gold Medal
2.2.7	<p>The Gold Medal shall be preferably named of a person who has excelled in the relevant academic field.</p> <p>The Faculty board and the Senate should be ensured that the donors of Gold Medals are persons of eminence in their respective fields or are from respective institutions/ backgrounds.</p>	Naming of the Gold Medal
2.2.8	<p>i. The award shall be called as the Gold Medal for</p> <p>ii. Each award shall consist of a Medal and a Certificate.</p> <p>iii. The award shall be given annually to the students who have recorded the best performance in, based on the criteria as decided by the Faculty upon approval of the Senate.</p> <p>i. The candidate should pass all the subjects at the first available attempt in the relevant examination conducted by the Faculty and should obtain a minimum of a Second Class (Upper Division) pass or its equivalent Cumulative/ Final GPA.</p> <p>In the event of a tie,</p>	Criteria for Awarding Gold Medals
	<p>The Faculty shall select the most suitable candidate based on his/her performance at all the examinations conducted by the Faculty and any</p>	

	<p>other criteria as determined by the Faculty.</p> <p>or</p> <p>Depending on the availability of funds the Faculty board may decide to award the Gold Medal to more than one candidate.</p>	
2.2.9	<p>i. An individual or a group of people who wish to award a Gold Medal shall donate a minimum sum of One Hundred Thousand Rupees (Rs. 100,000.00) to the University for a Medal or the equivalent in foreign currency.</p> <p>ii. Eighty percent of the annual income from the above investment, or a sum decided by the University from time to time, shall be utilized for the annual award and the balance will be credited to the capital at the end of each year.</p> <p>iii. In all matters arising in relation to the above awards, the decision of the Senate shall be the final.</p> <p>iv. If the sum of money donated to the University is found to be inadequate, the University may alter the terms of the award in consultation with the donor or his/her successor where possible.</p> <p>v. The University shall have the sole discretion to determine the type of investment of the capital from time to time in order to obtain the best possible return on such investments.</p> <p>vi. No award shall be given to any student against whom disciplinary legal action is pending or to any student who has been subjected to any punishment by the University while being registered as a student of the University.</p>	General Conditions for awarding Gold Medal and Cash Prizes
2.2.10	Ethical consideration of the policy is aligning with the established ethical aspect of the University Policy on Instituting and Awarding Gold Medals and Prizes at the General Convocation.	Ethical Aspect of the policy
2.2.11	This policy applies to all undergraduate of Faculty of Social Sciences and Humanities, Rajarata University of Sri Lanka. All academic and administrative staff members of University are expected to act in	Scope of the policy

	accordance with this policy and the relevant bylaw that governs the procedures in this regard.	
2.2.12	This policy is enforced by the By-law for Institution and Award of Gold Medals and Prizes of Rajarata University of Sri Lanka. In all matters arising in relation to the above awards at Faculty level, the decision of the Senate shall be the final.	Governance
2.2.13	On request of the Faculty Board or Senate of the university, the Faculty Quality Assurance Cell will review this policy from time to time for making necessary changes to relevant legislation.	Review
2.2.14	The solitary authority and responsibility of making the final decisions regarding this policy and associated bylaw is conferred with the Faculty Board, Senate and the Council of the university respectively. When the provisions are given to the Faculty, all decisions will be taken by adhering to the University Act [Part V Section 29 (m)]. Faculty is responsible to act in par with the university policy on “Instituting and Awarding Gold Medals and Prizes at the General Convocation”.	Responsibilities
2.2.15	Selection Committee of “Policy of Awarding Gold Medals” will consists with the following members. Dean of FSSH Heads of Departments Directors of the postgraduate Degree Programmes AR/ SAR of FSSH	Selection Committee
2.2.16	The Council: Governing body of the Rajarata University of Sri Lanka. The Senate: Senate of the Rajarata University of Sri Lanka. Faculty Board: Governing body of the Faculty Faculty Quality Assurance Cell (FQAC): Quality Assurance Cell of the Faculty	Definitions and keywords